

# WALKERS are WELCOME WALL HANGING

## POLICY & USE DOCUMENT

MARCH 2015

### Background

1. The weight of the wall hanging/plastic storage box is 11lbs (4.98kgs).
2. Wall hanging dimensions : width 40cms, length 80cms, depth/height 25cms
3. Chepstow WaW will be custodians of the wall hanging between loans.
4. Should Chepstow WaW cease to function, custody will transfer to a designated member of the WaW National Executive.
5. The host town for the Annual Get Together (AGT) will be entitled to display the wall hanging for the weekend.
6. The wall hanging is "work in progress". WaW Towns are invited to submit a square to be added. Contact Chepstow WaW for more information.

### Use & Loan

7. Requests for wall hanging loan should be submitted to Chepstow via email. An application form can be downloaded from the WaW website.
8. The wall hanging will only available for loan to those towns who have supplied a square for the wall hanging.
9. Loan will be agreed on a 1st come/1st serve basis.
10. Delivery will be via courier or depending on town location, delivered personally by a representative of Chepstow WaW.
11. Courier option e.g. Hermes. A parcel weighing 2-5kgs is £5.28. (*Max. accepted dimensions - 120cms on any one side and a max. combined length and circumference of 225cms*) This charge covers compensation for up to £50.00 - £100 value is an extra £2.20. The tracking number in each direction to be supplied to loan town/Chepstow.
12. Courier cost will be advised in advance to loan town who must make payment to Chepstow WaW prior to courier booking. Payment can be made via to Chepstow Paypal account or direct to bank account. Details will be supplied.
13. Personal delivery option: Fuel costs & other charges by negotiation. If required, contact Chepstow WaW to discuss.
14. Loan requests must be submitted a minimum of 2 months so that availability can be confirmed/booked.
15. The loan period will be based on supply 7 days before town event. The wall hanging must be returned to Chepstow within 7 days of finish of event.
16. A laminated description, outlining origin/background, will be supplied & must be returned with the wall hanging.
17. The loan town should make every effort to promote Chepstow WaW who instigated the original idea.
18. The loan town must supply contact details for the person designated with responsibility for holding the wall hanging while out on loan.
19. Costs incurred due to damage/cleaning of the wall hanging during a loan period will be the responsibility of the WaW town.

**Loan Contact : Paul Gowen Chepstow WaW. Email [chepstowwaw@hotmail.co.uk](mailto:chepstowwaw@hotmail.co.uk)**